

Making Docutubes: Quick Guide

01

PREPARING FOR YOUR WORKSHOP



Checklist:

- **Suitable venue?**
- **Support from other teachers, educators?**
- **Equipment and software for filming and editing?**

- Think about how you will run the workshop. A total of 13-20 hours is required. Three full days is recommended, but with tight scheduling, two is doable. Alternatively, you can run the programme over an extended period as a project.
- Think about the timing of each phase (ENGAGE, PLAN, CREATE and REFLECT). In particular, make sure you leave plenty of time for the editing part of the CREATE phase.
- Select a small selection of clippings (5-10) from the RETOPEA collection that you would like to focus on (or use our case studies - <http://retopea.eu/s/en/page/clippings>).



02

ENGAGE (3+ hrs)



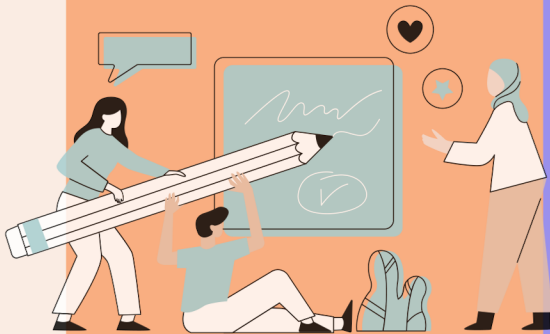
Checklist:

- **Do any of the young people have sensitivities and vulnerabilities to consider?**
- **Consider age and abilities of young people.**
- **Print out clippings in advance or have online links ready for use.**

- Show the young people the animated RETOPEA film and the ENGAGE film to generate enthusiasm!
(<https://www.open.edu/openlearn/mod/oucontent/view.php?id=126747>)
- Facilitate discussion, perhaps covering one or more of the following:
 - Representations of religion and diversity in the media
 - Religious diversity in the past
 - Religious diversity in present-day society
 - Differences and similarities between past and present
- In groups of 3-4, give the young people 2-3 clippings, and ask them to discuss them and then present them to the larger group. If they are 16+, they might select their own clippings from the [RETOPEA database](#).
- Encourage them to make connections between past and present (including experiences of religious diversity, toleration and peace; or a contemporary issue which is in the news).
- Remember each clipping has helpful questions which the young people could use.



PLAN: (2+ hours)



Checklist:

- Have clips of documentaries or short videos to inspire the young people ready.
- Make sure that the room is set out with space for discussion and planning.

- Show the young people the PLAN video.
- Have them think about documentaries and videos they like. What makes them work well?
- Talk about techniques like interviews, reconstructions, using props, art work and locations.
- Emphasise the importance of having a key message.
- Show examples of docutubes from the website (<http://retopea.eu/s/en/page/docutubes>).
- Thinking back to the clippings, discuss how to bring past and present together in their docutubes.
- Ask each group to produce a 'shooting script' which aligns the words and visuals of the film. Remind them 3 minutes goes very quickly!
- Ask each group to do a 'pitch' for their film and offer constructive advice.



CREATE (3+ hours filming, 4+ hours editing)



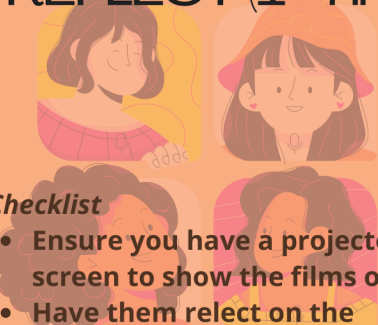
Checklist

- Check that all equipment is working and fully charged.
- Remind about use of consent forms, if needed.
- If filming on location, put plans in place to mitigate risks.
- Remind about deadlines!

- Show the group our CREATE video on making docutubes
[\[https://www.open.edu/openlearn/mod/oucontent/view.php?id=126749\]](https://www.open.edu/openlearn/mod/oucontent/view.php?id=126749)
- Remind young people about ethical/safety implications for interviewing, locations, etc (e.g. exchange phone numbers).
- Give firm deadlines so that the groups have sufficient time for editing. Remind them that the less they film, the easier to edit!
- Encourage them to think about their different roles in making the docutube. The technical roles are just as important as the "star"!
- 'Render' and export the final docutube.



REFLECT (1+ hrs)



Checklist

- Ensure you have a projector or screen to show the films on.
- Have them reflect on the process, not just the finished docutubes!

- Bring the groups together to 'showcase' their docutubes.
- In either the large or small group(s), encourage students to reflect on their experience of creating the docutubes. Ask questions like:
 - Have your thoughts on religious toleration changed?
 - How did you find history could help us think about the present?
 - What can we do to shape the society we live in?